



Financial Planning For Life

I James Lowther on behalf of LFP Limited promise that we will:

- 1. Value the personal information entrusted to us and make sure we respect that trust;**
- 2. Go further than just the letter of the law when it comes to handling personal information, and adopt good practice standards;**
- 3. Consider and address the privacy risks first when we are planning to use or hold personal information in new ways, such as when introducing new systems;**
- 4. Be open with individuals about how we use their information and who we give it to;**
- 5. Make it easy for individuals to access and correct their personal information;**
- 6. Keep personal information to the minimum necessary and delete it when we no longer need it, except as required by the Financial Services Authority;**
- 7. Have effective safeguards in place to make sure personal information is kept securely and does not fall into the wrong hands;**
- 8. Provide training to staff who handle personal information and treat it as a disciplinary matter if they misuse or don't look after personal information properly;**
- 9. Put appropriate financial and human resources into looking after personal information to make sure we can live up to our promises;
and**
- 10. Regularly check that we are living up to our promises and report on how we are doing.**

Signed:

A handwritten signature in black ink, appearing to be 'J N Lowther', is written over a horizontal line. The signature is stylized and somewhat cursive.

Date: 09/11/09

Independent Financial Guidance



Authorised & Regulated by the Financial Services Authority, Number 225099
LFP Asset Management is the trading name of LFP Ltd. Reg. No. 4732588, (England & Wales)
Reg. Office: Merchants House, 70 Mutley Plain, Plymouth, Devon PL4 6LF

The logo for LFP Asset Management, consisting of three black squares in a row.

LFP Asset Management
Merchants House, 70 Mutley
Plain, Plymouth PL4 6LF
Tel: (01752) 603232
Fax: (0845) 280 6565
Email: info@lfp-ifa.co.uk
www.lfp-ifa.co.uk

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